



MANAGING NONPROFITS FUNDAMENTALS

Overview

Nonprofit professionals are responsible for managing nonprofit organizations according to IRS guidelines to retain the 501(c)(3) status. This class teaches nonprofit professionals how to manage three major functions: human resource management, financial management, and image management.

Learning Objectives

Human Resource Management

- determine the roles needed to offer services
- recruit and hire team members
- prepare team members for success
- monitor team members' performance

Financial management

- write organizational and program budgets
- create Form 990 Information Returns
- create Revenue and Expense Reports
- prepare financial statements for Board review

Image management

- demonstrate financial transparency
- demonstrate honesty and integrity

What the class includes?

The **Managing Nonprofits Fundamentals** self-paced online class includes:

- Scenario-based content
- Practice activities
- Knowledge checks
- End-of-class survey
- Certificate of completion

How to complete the class?

You can complete this improved online self-paced **Managing Nonprofits Fundamentals** class at your pace, around your schedule, in the comfort, privacy, and safety of your home. The class will be available for completion 60 days after enrollment.

PRE-ORDER SALE!

Pre-order the class for \$95 by October 15 at 11:00 pm eastern time [here](#) >>

Note: The class opens on October 16 at the regular \$150 fee.