

# Grant Writing MasterClass

The **Grant Writing MasterClass** is a comprehensive six-hour **in-person** class that teaches nonprofit professionals how to write corporate, foundation, and government grant proposals. Susan Woods, the teacher, facilitates the class using a lecture and demonstration methodology. The lectures and demonstrations include information from her practical experience as a nonprofit executive director and grant writer.

The **Grant Writing MasterClass** is six hours due to the amount of information shared, hands-on activities, practice exercises, and excellent networking opportunities.

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## AGENDA

### Lecture + Demonstration: 8:00 am – 10:00 am

The first part of the **Grant Writing MasterClass** teaches you how to write the ten components of a standard grant proposal below:

- Problem Statement
- Vision Statement
- Mission Statement
- Qualitative Objectives
- Quantitative Goals
- Program Description
- Program Budget
- Implementation Plan
- Evaluation Plan
- Sustainability Plan

### Break + Fellowship: 10:00 am – 10:30 am

### Activities + Practice Exercises: 10:30 am – 12:00 pm

- find grant money using the Request for Proposal (RFP) research process
- analyze corporate, foundation, and government RFPs
- complete a sample Grant Proposal activity
- grade sample grant proposals using a Rubric Score Sheet

### Boxed Lunch + Fellowship: 12:00 pm – 12:30 pm

### Role-Play Activities: 12:30 pm – 1:30 pm

- The role-play activities allow the students to practice presenting grant proposals to a mock Board of Directors to practice requesting grant funding.

### Closing - Questions + Answers: 1:30 pm – 2:00 pm

#### About Susan Woods

Susan Woods started teaching nonprofit classes in 2007 for students in North and South Carolina. She also completes the Form 1023 application packet for clients across the United States. Her approval rating is 100 percent for over 200 clients since 2010. Susan earned nonprofit management certificates from Wake Forest University, Winthrop University, and Duke University.